Exhibitor Information & Order Package

Dear Exhibitor,

Showtime Event and Display has been appointed the Official Show Contractor for the Thompson Okanagan Dental Society at Delta Grand Okanagan Resort on October 23-25, 2025.

To help make your conference experience successful, we have enclosed a complete catalogue of the various Equipment Rentals and Show Services we offer. Please fill in the appropriate order forms that best suit your needs and return them to us as soon as possible. Or you can complete your forms online.

Place your orders before October 9, 2025 for the Discounted Advance Order Prices. Please Note that All orders must be received by 5:00 pm PST on October 16, 2025

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SHOW SCHEDULE						
Exhibitor Move-In:	THURSDAY	OCTOBER 23, 2025	12:00 PM – 5:00 PM			
Show Times:	THURSDAY	OCTOBER 23, 2025	5:00 PM – 7:00 PM			
	FRIDAY	OCTOBER 24, 2025	10:00 AM – 6:00 PM			
Exhibitor Move Out:	FRIDAY	OCTOBER 24, 2025	6:00 PM			
ORDER DEADLINES AND IMPORTANT DATES	S					
Advance Order Deadline:			er 9, 2025			
Advance Shipments may begin arriving a			er 9, 2025			
Last day for Advance Shipments to arrive	2:		er 20, 2025			
Ordering Deadline:			er 16, 2025			
OKANAGAN ROOM:		GRAND FOYER:				
Booth Package Includes:		Table Top Package Includes:				
8' x 8' Booth		Back Wall Drape: 8' Tall, Black				
Back Wall Drape: 8' Tall, Black		1 x 6' Table with White Skirt				
Side Wall Drape: 3' Tall, Black		2 x Chairs				
2 x Chairs		Venue floor is carpeted – Power is provided by the venue				
1 x 6' Table with White Skirt						
Venue floor is carpeted – Power is provi	ded by the venue					
VENUE ADDRESS:		ADVANCED WAREHOUSE SHIPPING ADDRESS:				
Delta Grand Okanagan R	lesort	Thompson Okanagan Dental Society c/o SHOWTIME				
1310 Water St,		325 Bay Ave,				
Kelowna, BC		Kelowna, BC				
V1Y 9P4		V1Y 7S3				
PLEASE NOTE: The Delta Grand O		es NOT accept any ADVANCE /IENTS.	or ON-SITE / SHOW-DAY			
Please send all ship		ANCE WAREHOUSE SHIPPING	ADDRESS.			
All the second data in the second sec	en el constructo de la	the term is a second	and a fit and a state and a st			

All Items must leave the Show Floor during Exhibitor Move Out and cannot be left unattended.

If you require assistance or additional information not covered in our Exhibitor order package, please use the contact details below to contact the Exhibitor Services team.



How To Save Time & Use Our Online Store!



Step 1: To gain login access, please email our Exhibitor Services team at <u>Infodesk@showtimedisplay.com</u>. Sometimes, you may have received your login email from Show Management or a previous order.

Step 2: Please click the link provided in the login email. You will be redirected to our online store. Once you are there, you will be asked to enter your email address and the password provided to you in your login email. Once that is

complete, you will be prompted to change the password for your account to one of your choosing.

Step 3: Once you have successfully logged into the site, please select the show you will attend. You can view the essential information for the show, such as the items in your booth package.

Step 4: On the left-hand side of the page, there will be a list of available Departments for your show. Click on these to browse through the items available to order.

Step 5: Once you are ready to check out, click "View My Cart" in the top right-hand corner and follow the checkout prompts

If you have any questions, please contact our Customer Service team.

Phone: toll-free at 1-800-721-0029 Option 3 Email: <u>infodesk@showtimedisplay.com</u>

SHOWTIME			Kuno Boyle, Shoetrow I Loo Exhibitin Services, NO-721-D d My Orders Habitast Images (Clear Car 2 Janeta Invance Car
tin the right event? <u>Search Asaan</u> durn to Event Home on Mr. Selections by Calesons	Annual Enology & Vitic July 17 - July 18, 2017	ulture Conference	Crisk here to request a cali from Extractor Denicos
See All Departments	· Search All Products	a se	Beath
Show Special Furniture and Carpet	Post This Page		
		Show information	
	Annual Enclopy & Vitrusture Corr	brenze	
	Fertilian Tade & Convertion Ce	124	
Hardwall Systems	 July 16-18, 2017 		
Graphics & Signage	•		
Labour & Booth Setup			
Meterials Handling		Show Times	
		July 2017	
	More III	Event Hours	Move Out
	Sut 18	Mon 57	Taxs 18
	1.00pm - 7.00pm	7.30am - 6.00pm	Tear down will be announced
Links	Mue 17 6 30am 7 30am	Tatis 18 7 30am - 3 00pm	
Terms and Conditions Event Meta Site		r 20am - 1.00pm a At the back of the Convention Certite on Alberti Sto	Wilestminister Ave Deors B or C
		Booth Indusions	
	Each booth space includes the to a. If high drape back wall b. 2 high drape side wall b. 16 docted Tarres	lowing (Drawn and Burgunshy) (Green and Burgunshy) (Drawn or Burgunshy)	
	e 2 Chairs Note Book Space is with entering	I in the man exhibit area you will be required to come	is some form of from covariane for your activity



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Credit Card Authorization Form

Please Note: All orders must accompany a comp received and dated upon receipt.	leted Credit Card Authorizatic	on Form. Orders will be processed once the Form is
Name Of Company:	Contact:	Email:
Address:		Telephone No:
City:	Province /State:	Postal Code:
The following services will be Invoiced and p	•	
	he show opening. <u>Please in</u>	ndicate the services that you are authorizing
payment form below:		Pre-Show Post-Show
All Services Accessories Ele	ctrical Audio/	Visual Storage Storage
Credit Card		
Card Type: Visa 🗌 Master	Card	American Express Discover
Card Number#:		
	Personal:	
Expiration Date	Personal.	Business:
Card Holder:	Signature:	
	*Please note that by sigr	ning, you agree to Showtime Event & Displays Limits of Liability/ Terms
Third-Party Authorization		
		American Express Discover
Third-Party Name		Contact
Address		Telephone No:
City Province/ State P	vostal Code E	mail
Card Number#		
Expiry Date:		Personal Business:
Card Name	Signature	
	Please note that by sig	ning, you agree to Showtime Event & Displays Limits of Liability/ Terms.



Custom Hardwall Booths

Call today to have us design, create and deliver a custom display for your next event that will turn heads and function to meet all your needs.





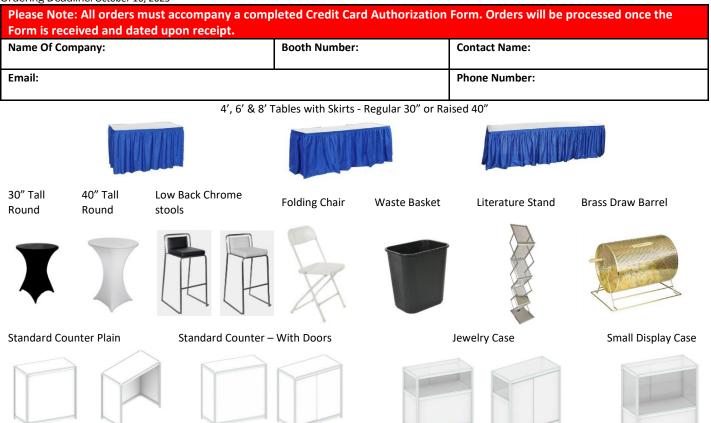
Add graphics to your custom Hard Wall Display to promote your brand and tell your story to potential customers.

Contact us at Phone:1-800-721-0029 Extension 2240 Email: Infodesk@showtimedisplay.com



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Tables & Chairs Order Form



	Orde	r Form			
Product	Advanc	ed Price	Regular Price	Quantity	Total
Table with Skirt 4' 🗌 , 6' 🗌 , or 8' 🗌	\$63	3.50	\$83.50		
Raised Table with Skirts 4', 6', or 8'		5.00	\$97.50		
30" Tail Round – Black 🗌 or White		5.00	\$90.50		
40" Tail Round - Black 🗌 or White	\$8:	1.00	\$95.00		
Folding Chair	\$14	4.00	\$16.00		
Low Back Chrome Stools Black 30"	\$52	2.00	\$55.50		
Low Back Chrome Stools White 30"	\$52	2.00	\$55.50		
Brass Draw Barrel	\$23	3.00	\$30.00		
Waste Basket	\$1	1.50	\$15.00		
Literature Stand	\$5	5.00	\$75.00		
Standard Counter – No Back	\$10	4.00	\$157.50		
Standard Counter – with Doors	\$17	4.00	\$217.50		
Jewelry Case	\$31	4.00	\$367.50		
Small Display Case	\$36	6.50	\$420.00		
Please Note: All orders must accompany a completed Credit Ca	rd	Subtotal			
Authorization Form. Orders will be processed once the Form is		ed _{GST}			
and dated upon receipt. All discounts offered are date-sensitive and will not be provided	d after	PST			
he date has passed.		Grand Total			
Cancellation policy: Full refund before October 9, 202 original price will be issued. After delivery, there is n					

Soft Seating Order Form

e de la servició de l	company a completed Credit C	lard Autho	orizatio	n Form. Orders	will be proce	ssea on		
the Form is received and dated	<u> </u>		<u> </u>	<u>.</u>				
Name Of Company:	Booth Number	r:	Contact Name:					
Email:			Phone	Number:				
Barcelona Single Seat	White Contemporary	White Contemporary Club Chair			Black Contemporary Club Chair			
Barcelona Loveseat	Contemporary White Lea	ther Love Se	eat	Contempor	ary Black Leather	· Love Sea		
		I						
Barcelona 3 Seat Sofa	Contemporary White Leathe	er 3 Seat Sof	а	Contemporary	y Black Leather 3	Seat Sofa		
		ļ						
Barcelona Ottoman	Contemporary White Leath				ry Black Leather o			
						ſ		
	Order Fo	orm		7		ſ		
Produ		orm Advance	Price	Regular Price	Quantity	Total		
Produ Barcelona Sir	ct			Regular Price \$150.50	Quantity	Total		
	ct ngle Seat	Advance	00		Quantity	Total		
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Barcelona Sir Barcelona Lo Barcelona 3 Barcelona 0 Contemporary White I Contemporary White	ct ngle Seat ove Seat Seat Sofa ttoman Leather Club Chair Leather Love Seat	Advance \$116. \$231. \$347. \$86.5 \$174. \$289.	00 50 50 60 00 50	\$150.50 \$301.00 \$451.50 \$122.00 \$226.00 \$376.50	Quantity	Total		
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Barcelona Sir Barcelona Lo Barcelona 3 Barcelona 0 Contemporary White I Contemporary White L Contemporary White L Contemporary White L	ct ngle Seat ove Seat Seat Sofa ttoman Leather Club Chair Leather Love Seat eather 3 Seat Sofa Leather Ottoman	Advance \$116. \$231. \$347. \$86.5 \$174. \$289. \$434. \$116.	00 50 50 60 00 50 00 00	\$150.50 \$301.00 \$451.50 \$122.00 \$226.00 \$376.50 \$564.50 \$150.50	Quantity	Total		
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- Showtime Exhibitor Services | infodesk@showtimedisplay.com | 1-800-721-0029 Option 3 Toll Free
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Lighting Order Form



Exhibitor Guidelines

 Showtime Event and Display Services is not responsible for voltage fluctuations or power failures caused by temporary conditions or loose connections.
 For your protection, you should install a surge protector/over-under voltage protector on your computer(s) and other equipment as you deem necessary. Installations and connections to all electrical services should be made by Showtime personnel. Showtime will not be responsible for any damage or loss of equipment, components, computer hardware, software or data and injury to any person caused by the installation, connection or plugging into any electrical outlet by persons other than Showtime personnel.

- 3. All electrical outlets will be installed on the floor on the back wall of in-line booths and peninsula spaces. Exhibitors with complex wall spaces must arrange for power to be dropped from the ceiling inside the booth if necessary. Overhead power to island booths will be settled in one central location per the exhibitor's floor plan. If no plan is provided, power will be dropped at our discretion.
- 4. All wiring, motors, electrical installations, etc., must be approved. Exhibitors cannot add wattage except as ordered to prevent circuit overloading.
- 5. All Showtime, column, and/or wall outlets for lighting are not part of the Exhibitor's display space and cannot power equipment. A separate outlet must be ordered for each piece of equipment to be connected.
- 6. The exhibitor's equipment should be appropriately tagged and wired with complete information about current, voltage, phase, cycle, horsepower, etc., and ready for connection.
- 7. Electrical service cannot be guaranteed one day before the event opening due to temporary conditions during set-up.

If you are in doubt about the safety or suitability of any electrical equipment or hook-up, please contact Showtime personnel before operating such equipment or connections.

	Order	Form				
ltem #	Product		Advance Price	Regular Price	Quantity	Total
E81	Double Headed light (mounted on booth) – Power not include	d	\$46.00	\$60.50		
E82	2 LED Light (mounted on the booth – white light)– Power not included		\$63.50	\$69.50		
E70	Power Bar - Power not included		\$17.50	\$22.50		
E60	Extention cord-Power not included		\$13.50	\$18.00		
	For Larger Power orders, please ge	e <mark>t in to</mark> u	ch with Exhibi	tor Services.		
Please Not	Please Note: All orders must accompany a completed Credit Card Authorization Form. Orders will be processed once the Form is received and dated upon		al			
			%			
receipt. All discounts offered are date-sensitive and will not be provided after the date		PST 7	%			
	has passed.		d al			
Cancellat	ion policy: Full refund before October 9, 2025. After October 9,	2025, a 5	0% refund of the	original		
price will	he issued. After delivery, there is no refund of any rental or lab	our char	inc.			

rice will be issued. After delivery, there is no refund of any rental or labour charges.



Audio Visual Order Form

	Company:	Booth Number:	(Contact Name:			
mail:			1	hone Number:			
	32" Flat Screen Per Day			42" Flat Scre	en & Floor	Stand	
	33 BM	Did you know	w that	7			
65" Flat Screen & Floor Stand		we offer a w	ride AV n touch	80" Flat Scr	een & Floo	r Stand	
		Availability a	and				
		Pricing.					
0 1 0 E 0 A 0 1 0 S	tems may not be exactly as they appear The Client must be available to sign for equip Equipment used in any portion of a day const All TVs come with standard length HDMI cabl TVs are not guaranteed "Smart" unless the Sr Showtime is not responsible for the internet of Showtime is not responsible for data loss that	Audio Visu ment on delivery. itutes a full day's rent es-For additional com nart TV Add on in order connection loss due to	al. ponents, plea er o the internet uipment failt	ase call for pricing*	oss.		
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0 1 0 6 0 7 0 1 0 5 0 5 0 5 0 5 0 5 0 5 0 5 0 5 0 5 0 5	The Client must be available to sign for equip Equipment used in any portion of a day const All TVs come with standard length HDMI cable TVs are not guaranteed "Smart" unless the Sr Showtime is not responsible for the internet of Showtime is not responsible for data loss that Product 32" Flat Screen – Power not include	Audio Visu ment on delivery. itutes a full day's rent es-For additional com nart TV Add on in orde connection loss due to connection loss	al. ponents, plea er o the internet uipment failu orm anced Rate 174.00	ase call for pricing* provider's signal lo ire or client neglige Regular Rate \$225.50	oss. ence.	Per Day	Total
0 1 0 E 0 7 0 5 0 5 0 5 0 5 0 5 0 5 0 5 0 5 0 5 0 5	The Client must be available to sign for equip Equipment used in any portion of a day const All TVs come with standard length HDMI cable TVs are not guaranteed "Smart" unless the Sm Showtime is not responsible for the internet of Showtime is not responsible for data loss that Product 32" Flat Screen – Power not include 42" Flat Screen – Power not include	Audio Visu ment on delivery. itutes a full day's rent es-For additional com nart TV Add on in orde connection loss due to connection loss	al. ponents, plea er o the internet uipment failu orm anced Rate 174.00	ase call for pricing* provider's signal lo re or client neglige Regular Rate \$225.50 \$451.50	oss. ence.	Per Day	Total
	The Client must be available to sign for equip Equipment used in any portion of a day const All TVs come with standard length HDMI cable TVs are not guaranteed "Smart" unless the Sr Showtime is not responsible for the internet of Showtime is not responsible for data loss that Product 32" Flat Screen – Power not include 65" Flat Screen – Power not include 80" Flat Screen – Power not include	Audio Visu ment on delivery. itutes a full day's rent es-For additional com nart TV Add on in orde connection loss due to a may occur due to eq Order Fo Adva ed \$ ed \$ ed \$ ed \$ ed \$ redit Card Form is	al. ponents, plea er o the internet uipment failu orm anced Rate 174.00 347.50 3521.00 1,157.50 Subtotal GST 5%	ese call for pricing* provider's signal lo re or client neglige Regular Rate \$225.50 \$451.50 \$677.00	oss. ence.	Per Day	Total
eem # AV20 AV40 AV50 AV50 AV60 av60	The Client must be available to sign for equip Equipment used in any portion of a day const All TVs come with standard length HDMI cable TVs are not guaranteed "Smart" unless the Sr Showtime is not responsible for the internet of Showtime is not responsible for data loss that Product 32" Flat Screen – Power not include 65" Flat Screen – Power not include 80" Flat Screen – Power not include	Audio Visu ment on delivery. itutes a full day's rent es-For additional com nart TV Add on in orde connection loss due to connection loss connectionl	al. ponents, plea er o the internet uipment failu orm anced Rate 174.00 347.50 521.00 L,157.50 Subtotal	ese call for pricing* provider's signal lo re or client neglige Regular Rate \$225.50 \$451.50 \$677.00	oss. ence.	Per Day	Total

Pre & Post Show Storage FAQ

Pre Show

What information do I need to place an order? To order Pre-Show Storage, you will need the following:

The number of pieces. The dimensions of the pieces. The Carrier's name. Tracking number(s) for the shipment.

What if I need some information?

Order with the information that you have now, and update us once you know more. Example: You don't have the final weight for your shipment. Give your best estimate, and then we will update your charges when your shipment has arrived and weighed.

Why do you need the Carrier's name and tracking number for my shipment?

Having the carrier name and tracking number for your shipment allows us to locate and alert you if your shipment has yet to be delivered in the days leading up to the Pre-Show Storage deadline.

What happens if my shipment arrives after the Pre Show Storage Deadline?

We will do everything we can to get your shipment to the site on time for the show. However, extra charges may be assessed if additional measures need to be taken to deliver your shipment.

What happens to my shipment once it has been delivered?

Once your shipment has been received at our warehouse, it will be weighed, cataloged in our system and stored in a secure area. When we set up the show, our team will transport your shipments to the show site and deliver the items to your booth.

Post Show

What information do I need to use your Post Show Storage?

You will need: Contractor carrier documents. Address labels – these are provided by Exhibitor Services before the Exhibitor Move Out. Customs documents if your shipment is leaving Canada.

What do I need to do during Exhibitor Move Out?

Before Exhibitor Move-out, return the Materials Handling Agreement to Exhibitor Services and collect your address labels.

We will deliver your stored crates and boxes to your booth. Please let us know if you need plastic wrap or tape; our team will provide the items.

Once your team has packed the shipment for transport, label your items with the provided Showtime labels and check in with the Exhibitor's services team to review your paperwork and sign your shipment.

Schedule your shipment to be picked up by your Carrier using our warehouse address.

What will happen to my shipment after the Exhibitor move out?

Our team will collect the shipment from your booth and load it onto our trucks for transport.

Once your shipment arrives at our warehouse, it will be weighed and sorted for carrier pickup.

When your Carrier arrives, our team will load the shipment for transport.

When can my shipment be picked up?

Your Carrier can pick up the shipment the next business day after Exhibitor Move-out. Shipments must be picked up three business days after Exhibitor Move-out.



Pre-Show Storage Order Form

Ordering Deadline: October 16, 20	025								
Please Note: All orders mus		a completed Crea	dit Card	Authorization	Form	. Orders will be pr	ocessed once the	e Form is	
received and dated upon re	ceipt.								
Name Of Company:		Booth N	umber: Contact Nar			ontact Name:	e:		
Email:					P	hone Number:			
PLEASE NOTE THAT THE VENU PLEASE SEND ALL SHIPMENTS				FOR ANY ADVA	NCED	OR DIRECT SHIPME	NTS.		
THIS FORM NEEDS TO BE C				YMENT BEFOR		ITEMS ARE SENT	TO THE ADVAN	CE	
WAREHOUSE.									
THIS SERVICE INCLUDES:									
 Receiving and storing your it Delivery to show site and direction 			r up to 14	l days before the s	show.				
 Retrieving and storing empt 		•	. Returni	ng empty containe	ers durir	ng move out.			
Reloading shipments onto P		•					nsible for arranging o	outbound	
carriers or completing any c SHIPM		ARGED AS PER THE		•			GETHER.		
		RATES WILL BE			-				
RATE	CATEGORY		ADVA	NCE PRICE PER	STA	NDARD PRICE PER	TOTAL	TOTAL	
	STIL CONT			100 Lbs		100 Lbs	WEIGHT (lbs)	TOTAL	
100 lbs	100 lbs and Under		\$116	5.00 Flat Rate	\$1	.39.00 Flat Rate			
Between 1	01 lbs - 500 lb	S	\$92.5	50 Per 100 lbs	\$10	2.00 Per 100 lbs			
Between 50	01 lbs - 1000 lk	DS	\$81.0	00 Per 100 lbs	\$89	9.50 Per 100 lbs			
	s and above			50 Per 100 lbs		6.50 Per 100 lbs			
Un-crated/Oversize fee (App			25%	of the Total	2!	5% of the Total			
pieces/items over the INBOUND SHIPPING INFORM				Charge		Charge			
Carrier:							SUBTOTAL		
Tracking Number:					ĺ		Surcharges:		
		<u> </u>		•	1		GST 5%:		
Please specify the type of	BOXES #	SKID/CRATE # (Size 4'x4'x4')	CASE #	BAG #		**Cancellation Polic	cy ** e issued for services (ancelled	
shipment and the quantity		(5120 4 X4 X4)					the advanced wareh		
of each type.	<u> </u>					sent/received.		a a tua alua al	
Shipment Dimensions:						-Partial refunds for a but not received.	any shipment have be	een tracked	
Date Shipped:		Arrival Date:			-	 No refunds will be the advanced wareh 	issued once items an nouse.	e received at	
Address of Origin:									
PLEASE READ - THE CONE	DITIONS THA	T APPLY TO THIS S	SERVIC	E:					
All Materials handling must be	prepaid in AD	ANCE, and application	on forms	must be receive	ed befo	re any shipments ar	rive, or a \$50.00 C	AD surcharge	
fee will apply. Please prepay all shipping/ frei	aht chardes S	howtime is NOT resp	onsible	for collecting shi	nmonte	e or any custome ch	ardes A 15% servic	o foo will bo	
applied to any customs or freigh				ior concounty and	pinent		aiges. A 10 /0 Selvic		
Shipments must arrive between			. Shipme	nts that arrive ea	rlier or	later than these dat	es will be subject to	fees.	
<u>ALL MATERIA</u>	<u>LS MUST LEA</u>	VE THE SHOW FLO	UK DUR	ING THE EXHIBI	IORN	10VE-001!			

Any show materials left unattended and not collected by a carrier on the show floor after the exhibitor move-

out will be returned to the advanced warehouse. POST-SHOW Storage charges will apply (See POST SHOW

order form for prices). IF YOU DO NOT INTEND TO ORDER THE POST-SHOW STORAGE SERVICE AHEAD OF

MOVE-OUT, PLEASE SIGN TO ACKNOWLEDGE THAT THE ABOVE WILL BE THE CASE:

DATE



SIGNATURE_ Showtime Exhibitor Services | infodesk@showtimedisplay.com | 1-800-721-0029 Option 3 Toll Free



Pre-Show Storage Label					
From:					
Exhibiting Company:	Booth #:				
Ship	о То:				
325 Ba	ay Ave,				
Kelow	na, BC				
V1Y	7S3				
Thompson Okanaga	n Dental Society C/O				
Showtime Ev	ent & Display				
Tel: 1-800-721	-0029 Option 3				
<u>www.showtin</u>	nedisplay.com				
Carrier:	Number of Pieces:				
	of				
Storage forms must be se	ust-have label filled out and attached! ent in advance of shipment. October 9, 2025& October 20, 2025				



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Post Show Storage Order Form

ame Of Company:		n receipt. Boo	th Numbe	r:	Contact Name:				
mail:					Phone	Number:			
HIS FORM NEEDS TO BE CO HIS SERVICE INCLUDES: Preloading onto Showtim Storing at the warehouse Reloading onto custome Rates are based on a sta SHIP	e vehicle to be re e for up to 3 busi r-designated Car andard 4' x 4' x 4	eturned to the Post ness days. rier for outbound	Show wareh	ouse. e subject to	individual p	pricing.		REHOUSE.	
		RATES WILL E					r		
RATE CATEGORY		ADVANC	E PRICE PER	100 Lbs	STANDA 100 Lbs	RD PRICE PER	TOTAL WEIGHT (lbs)	TOTAL	
100 lbs and Under		\$58.00 F	lat Rate		\$69.50	Flat Rate			
Between 101 lbs - 500 lbs		\$46.00 P	er 100 lbs		\$51.00	Per 100 lbs			
Between 501 lbs - 1000 lbs		\$40.50 P	er 100 lbs		\$44.50	Per 100 lbs			
1001 lbs and above			er 100 lbs		\$38.50	Per 100 lbs			
individual shipments that a	crated/oversize fee (Applies to all small vidual shipments that are four or more es and items that are over the size of a		25% charge of TOTAL		25% cha	rge of TOTAL			
OUTBOUND SHIPPING INFO	ORMATION (Plea	ase fill in all detail	s)						
Carrier:							SUBTOTAL		
Account Number:							Surcharges:		
Shipment Dimensions:						TOTAL	GST 5%: AMOUNT DUE:		
Type of shipment &	BOXES #	SKID/CRATE # (Size 4'x4 x4')	CASE #	BAG #		**Cancellation Policy ** - A full refund will be issued for servic before shipments to the advanced wa			
quantity of each type: Destination Address:			<u> </u>	<u> </u>		sent/received.	be issued once item		

PLEASE READ - THE CONDITIONS THAT APPLY TO THIS SERVICE:

- All storage charges must be prepaid in <u>ADVANCE</u>, and order forms must be received before the show starts. If order forms are not received before the beginning of the show, a \$50.00 CAD surcharge fee will apply.
- Please prepay all shipping/ freight charges. Showtime is NOT responsible for collecting shipments or any customs charges. A 15% service fee will be applied to any customs or freight fees billed to Showtime.
- Outbound waybills and other shipping documents must be appropriately filled out and accompany the shipment at the Exhibitor Move. If
 the documents are not correctly filled out or do not accompany the shipment, we cannot guarantee that the shipment will go out the
 next business day
- Any shipment not picked up by your designated courier three business days after the show will be subject to a \$50.00 per day storage fee



LIMITS OF LIABILITY & RESPONSIBILITY

One.

Showtime Event & Display and its subcontractors shall not be responsible for damage due to uncrated materials, improperly packaged materials, glass breakage, or concealed damage.

Two.

Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by Showtime or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there may be a lapse of time between the completion of packing and the actual pickup of materials from the booth from loading onto a designated carrier. It is understood that during such times, the shipment(s) will be left unattended in the booth. Therefore it is agreed that Showtime and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to the Exhibitor's booth, nor are Showtime and its subcontractors responsible for exhibitors materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of loading covering outgoing shipment(s) submitted to Showtime or its subcontractors by the Exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist.

Three.

Showtime and its subcontractors shall not be held liable for any damage incurred during equipment handling requiring special devices to load properly, place, or reload unless advance notice has been given to Showtime in time to obtain the proper equipment.

Four.

Showtime and its subcontractors shall not be responsible for loss, delay, or damage due to strikes, lockouts or work stoppages of any kind.

Five.

Showtime and its subcontractors shall not be responsible for ordinary wear and tear in handling equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

Six.

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It is understood that Showtime and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by Showtime hereunder are based on the scope of liability as herein set forth and unrelated to the value of the Exhibitor's property. It is further understood and agreed that Showtime.

Showtime and its subcontractors do not provide for full liability should loss or damage occur.

It is agreed that if Showtime or its subcontractors should be found liable for loss or damage to the Exhibitor's equipment, the liability should be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy.

Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to the property through performance or non-performance of obligations imposed by the offering of services to exhibitors from negligence, active or otherwise, by Showtime, its subcontractors, or their employees

Seven.

Showtime and its subcontractors shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impractical to exhibit same.

Eight.

Claims for loss or damage must be submitted to Showtime by the close of the show. No suit or action shall be brought against Showtime or its subcontractors more than one year after the cause of action.

Nine.

The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that Showtime and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. Accordingly, if any Showtime employee or subcontractors shall sign a delivery receipt, bill of lading, or another document, we agree that Showtime or its subcontractor will do so as the Exhibitors agent, and the Exhibitor accepts the responsibility thereof.

Ten.

Showtime and subcontractors shall not be liable for shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills, such as courier or van lines. Such shipments will be delivered to the booth without a guarantee of piece count or condition.

